



VOLUNTEER TERMS OF REFERENCE

Education Program – Pre-Form One Teacher

Position Title	Pre-Form One Teacher (Volunteer)
Program	Education
Duration of contract	Three months (mid-September to mid-December 2017)
Payment	This is a voluntary position with a monthly allowance covered by Morogoro Youth Development Initiative (MOYODEI).
Reporting to	Program Manager
Direct reports	Not applicable
Location	Morogoro Municipal, Chamwino Ward
Background	<p>The Morogoro Youth Development Initiative (MOYODEI) is a youth-led movement providing opportunities for education and empowerment in Morogoro, Tanzania. Our vision is positive community change powered by the strength of our youth. We have been working in Morogoro since 2013 and have established ourselves as an active, inclusive, and participatory organization responding to community needs aligned to the Sustainable Development Goals. Our areas of concern are organized into three integrated programs in Sexual Reproductive Health and Gender, Livelihoods, and Education.</p> <p>Education We are looking for a talented and passionate individual to volunteer in our Education program who is ready to work and prepare a group of 20-25 students for the transition from Kiswahili-taught primary school to English-taught secondary school by raising their English language abilities in all four skills of reading, writing, listening, and speaking.</p> <p>The volunteer teacher will be responsible for planning and delivering lessons, assessing and reporting student progress, and working closely with MOYODEI staff on all aspects of implementation. The chosen candidate will be passionate about quality education, able to work in a cross-cultural environment, and committed to achieving measurable student learning outcomes.</p>
The purpose	The purpose of this volunteer position with MOYODEI is to ensure that the Education program meets its goals of improved student achievement and learning outcomes , while also gaining experience and raising up the volunteer’s career in the education field.
Core responsibilities	<ul style="list-style-type: none"> • Planning the entire three month high-level teaching plan by subject and topic together with the Program Manager and other MOYODEI staff • Preparing and delivering lesson plans in English including oral and written assignments in the subjects of English and the Arts based on the Tanzania Form One curriculum

	<ul style="list-style-type: none"> • Assessing, recording, and reporting on student learning outcomes to the Program Manager using both oral and written tests • Teaching according to the individual educational abilities and needs of each student including encouragement as a teacher-advisor and maintaining discipline in the classroom • Working with the Program Manager on overall implementation including scheduling, student attendance, fees collection, and communicating with parents
Personal qualities	<ul style="list-style-type: none"> • Must be between 18 and 40 years old • A passion for teaching through student participation • A full commitment to deliver lessons as planned • Self-motivated with the ability to work flexibly and on own initiative • Ready to learn from and share knowledge with others • Available mornings and afternoons from Monday to Friday
Desired skills and experience	<ul style="list-style-type: none"> • Strong communication and interpersonal skills • Ability to plan logically and be self-driven • Fluent in written and spoken English and Swahili languages • Experience in volunteerism • Experience in teaching the subjects of English and the Arts using participatory teaching methods • Academic attainment: at least a Form Six leaver or Diploma holder
Application deadline	<ul style="list-style-type: none"> • Please send your filled application form to charlessalu@moyodei.com by 7:00pm Tanzanian time on Friday 8th September, 2017. • For more information, please contact us through +255(0)766102783 or +255(0)677177213.