



VOLUNTEER TERMS OF REFERENCE

Sexual Reproductive Health and Gender – Program Manager

Position Title	Program Manager
Program	Sexual Reproductive Health and Gender
Duration of contract	Seven months (May to December 2017), extendable based on performance and organizational needs.
Payment	This is a voluntary position with a monthly allowance covered by Morogoro Youth Development Initiative (MOYODEI).
Reporting to	Executive Director
Direct reports	Project Coordinators
Location	Morogoro Municipal, Chamwino Ward
Background	<p>The Morogoro Youth Development Initiative (MOYODEI) is a youth-led movement providing opportunities for education and empowerment in Morogoro, Tanzania. Our vision is positive community change powered by the strength of our youth. We have been working in Morogoro since 2013 and have established ourselves as an active, inclusive, and participatory organization responding to community needs aligned to the Sustainable Development Goals. Our areas of concern are organized into three integrated programs in Sexual Reproductive Health and Gender, Livelihoods, and Education.</p> <p>Sexual Reproductive Health (SRH) and Gender</p> <p>We are looking for a talented and passionate young person to manage the SRH and Gender program team and deliver the program goals of encouraging young people in-school and out-of-school to raise their voices towards awareness and reduction of child marriage, drug and alcohol abuse, STIs, UTIs, and gender inequality through talent-raising youth groups in sports and the performing arts.</p> <p>The Program Manager will be responsible for the team’s execution of the program work plan through specific project activities and outputs especially delivery of high quality peer education sessions and campaign events.</p>
The purpose	The purpose of this volunteer position with MOYODEI is to ensure that the SRH and Gender program meets its goals, while also gaining experience and raising up the volunteer’s career in the development field.
Core responsibilities	<ul style="list-style-type: none"> • To manage preparation of peer education lesson plans including the following topics: self-awareness and life skills, gender equality, drug and alcohol abuse, STIs, UTIs, child marriage • To conduct in-school peer education sessions and strengthen existing SRH & Gender school clubs and forming new clubs • To conduct peer education sessions for out-of-school youth in the community and support the forming of Livelihoods groups • To conduct community seminars and focus group discussions on SRH &

	<p>Gender topics and to provide peer advice to young people</p> <ul style="list-style-type: none"> • To organize festivals, sport leagues, club essay competitions and other campaign events to raise issue awareness at the local level • To work in partnership with local government, schools, and partner NGOs • To manage reporting requirements of the SRH and Gender team including activity reports, budget reports, monitoring and evaluation, and impact stories • To work with senior management in pursuing proposals and partnerships
Personal qualities	<ul style="list-style-type: none"> • Must be between 18 and 30 years old • A passion for the role of young people in local community and national development. • A full commitment to deliver a program • Self-motivated with the ability to work flexibly and on own initiative • Ready to learn from and share knowledge with others
Desired skills and experience	<ul style="list-style-type: none"> • Strong communication and interpersonal skills • Ability to plan logically, manage a team, and solve problems • Fluent in written and spoken English and Swahili languages • Experience in volunteerism • A clear understand of development issues • Experience in delivering peer education especially in SRH and Gender topics
Application deadline	<ul style="list-style-type: none"> • Please send your filled application form to charlessalu88@gmail.com by 6pm Tanzanian time on Monday 1st May, 2017. • For more information, please contact us through +255(0)766102783/+255(0)77177213.